

**THE CORPORATION OF THE
TOWN OF MATTAWA**

AGENDA

**REGULAR MEETING OF COUNCIL
MONDAY, FEBRUARY 27TH, 2012
7:00 P.M.**

**MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO**

**THE CORPORATION OF THE TOWN OF MATTAWA
A G E N D A
MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET
MATTAWA, ONTARIO
MONDAY, FEBRUARY 27TH, 2012 @ 7:00 P.M.**

1. Call to Order

2. Disclosure of Pecuniary Interest and Nature Thereof

3. Petitions & Delegations

3.1 MBEDC – Re: Update on Community & Economic Development Activities

4. Correspondence

4.1 Mattawa Hospital – Re: North Bay Nugget Article
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism
& Special Projects

4.2 United Way Centraide – Re: Invitation to Grand Opening of North Bay Office
General Government Services Committee – Clerk

4.3 NBPSDHU – Re: 2012 Municipal Levy Information Package
Health Services Committee – Clerk

4.4 Mattawa Lions Club – Re: Family Day Rink Skating Party
Recreation, Tourism & Special Projects Committee – Director of Recreation, Tourism
& Special Projects

4.5 Cassellholme – Re: Redevelopment of the 240 Bed District Home for the Aged
Social & Family Service Committee – Clerk

4.6 NBPSDHU – Re: February 22nd Board of Health Meeting Agenda
Health Services Committee – Clerk

4.7 North East LHIN – Re: Response to Cassellholme Redevelopment Project
Health Services Committee – Clerk

4.8 Ontario Tire Stewardship – Re: Comments in Regards to Feb. 9th MOE Direction to WDO
Environmental Services Committee – Clerk

4.9 City of North Bay – Re: Provincial Offences Act Net Revenue Distribution Payment
Protection to Persons & Property Committee – Clerk

Monday, February 27, 2012

Correspondence – Cont'd

- 4.10 Environment & Land Tribunals Ontario – Re: Revisions to the ARB Streaming Strategy
General Government Services Committee – Clerk
- 4.11 Ontario Urban Forest Council – Re: Request for Resolution of Support
Environmental Services Committee – Clerk
- 4.12 The Algonquin Regiment Veterans' Association – Re: Request for Support of Project
General Government Services Committee – Clerk
- 4.13 Town of Halton Hills – Re: Request for Resolution of Support
General Government Services Committee – Clerk
- 4.14 Ministry of Community and Social Services – Re: 2012-13 Enabling Change Program
Protection to Persons & Property Committee – Clerk
- 4.15 Blue Sky Renewable Energy Initiative – Re: Invitation to Renewable Energy Workshop
General Government Services Committee – Clerk

5. Questions/Comments (public & Council) about the Content of the Agenda

6. Municipal Report Number 637

- Minutes of Previous Meeting (s)
- Presentation of By-laws/Resolutions
- Adoption of Report

7. Committee Reports

8. Questions from the Floor

9. New/Old Business

10. 2/3 (Special Resolutions – not previously circulated)

11. In Camera (Closed) - None

12. Return to Regular Session

13. Adjournment

Monday, February 27, 2012

Members of Council,

Attached please find Municipal Report Number 637 for consideration by Council.

Respectfully submitted

Wayne P. Belter
Administrator/Clerk/Treasurer

INDEX

<u>ITEM</u>	<u>PAGE</u>
ADOPTION OF THE MINUTES	44
2012 WATERFRONT MARINA RATES	45
FESTIVALS AND EVENTS CONFERENCE	46
ESSENTIALS OF MUNICIPAL FIRE PROTECTION CONFERENCE	47
PURCHASE OF TWO EXPOSURE SUITS FOR FIRE DEPT.	48
NORTHEASTERN FIRE EDUCATION CONFERENCE	49
2012 WATER AND SEWER RATES BY-LAW	50

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT SERVICES

CHAIRPERSON: COUNCILLOR L. MICK

DEPT. HEAD: WAYNE P. BELTER

TITLE: ADOPTION OF THE MINUTES

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, February 13, 2012 be adopted as circulated.

Councillor L. Mick

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the regular meeting of Council held Monday, February 13th, 2012 at 7:00 p.m. in the Municipal Council Chambers.

Present: Mayor D. Backer
Councillor N. Walters
Councillor C. Lacelle
Councillor P. Dupras
Councillor L. Perreault
Councillor M. L. Arrowsmith
Wayne P. Belter, Clerk

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

6. Meeting Called to Order

2. No Disclosure of Pecuniary Interest and Nature Thereof

3. Petitions & Delegations

3.1 Blue Sky Renewable Energy Initiative – Mr. Mike Purcell presented to Council a summary of the Community Energy Shift Project being led by the Biomass Innovation Centre at Nipissing University. The MBEDC municipalities were selected for this project and it is intended to build awareness about community renewable energy opportunities and to encourage community engagement, participation and investment in renewable energy projects.

4. Correspondence

5. No Questions/Comments about the Content of the Agenda

6. Municipal Report Number 636

Page No. 25

It is respectfully recommended to Council that the minutes of the Regular Meeting of Monday, January 23, 2012 be adopted as circulated.

Carried

Page No. 26

It is therefore recommended that the Town of Mattawa work in partnership with the MBEDC and its partner communities in permitting additional wording on its "WELCOME TO MATTAWA" signs on both entrances to the community. All associated costs are covered by the MBEDC.

Carried

Page No. 27

It is therefore recommended that the Corporation of the Town of Mattawa recognizes "Mattawa Voyageur Days" as a Town event and designates the organizers as a Committee of Council. The Council representative on the Mattawa Voyageur Days Committee is Councillor N. Walters. It is further recommended that the Mattawa Voyageur Days Festival and Committee be insured through the Municipal Insurance Program. Mattawa Voyageur Days Committee ultimately reports to the Council of the Corporation Town of Mattawa.

Carried

Page No. 28

2012 MATTAWA WATERFRONT MARINA RATES

Docking Fees

<i>Dock Size</i>	<i>30 FT (8)</i>	<i>20 FT (16)</i>	<i>16 FT (24)</i>
<i>SEASONAL</i>	<i>\$500.00</i>	<i>\$400.00</i>	<i>\$200.00</i>
<i>MONTHLY</i>	<i>\$250.00</i>	<i>\$200.00</i>	<i>\$125.00</i>
<i>WEEKLY</i>	<i>\$100.00</i>	<i>\$75.00</i>	<i>\$50.00</i>
<i>OVERNIGHT</i>	<i>\$20.00</i>	<i>\$15.00</i>	<i>\$10.00</i>
<i>NOTE – Fees include tax and use of shower facilities*</i>			

SEWAGE PUMP-OUTS

\$15.00 PER TANK INCLUDING TAX

LAUNCH RAMP

\$5.00 PER DAY INCLUDING TAX

\$50.00 PER SEASON INCLUDING TAX

SHORE POWER

\$10.00 PER DAY INCLUDING TAX

\$30.00 PER WEEK INCLUDING TAX

\$50.00 PER MONTH INCLUDING TAX

\$90.00 PER SEASON INCLUDING TAX

FUEL

Cost + .12

SHOWERS - \$5.00

OVERNIGHT PARKING - \$5.00

Carried

Page No. 29

It is therefore recommended that The Corporation of the Town of Mattawa permits the sale of alcoholic beverages at Explorer's Point on Thursday, July 26, Friday, July 27, Saturday, July 28, and Sunday, July 29, 2012 with the understanding that all rules and regulations will be followed as set by the Liquor License Board of Ontario.

Carried

Page No. 30

It is therefore recommended that the Corporation Town of Mattawa support the Mattawa Voyageur Days festival held July 26-29, 2012 with a cash sponsorship of \$5,000.00.

Carried

Page No. 31

It is respectfully recommended that Main Street be closed for a period of 4 hours on Saturday May 26, 2012 from the Bangs Street intersection to the top of Main Street to host the Papa Joe Ride for Cancer event.

Carried

Page No. 32

It is therefore recommended that the Corporation Town of Mattawa apply for the Healthy Communities Fund to the Ministry of Tourism, Culture and Sport for funding assistance on behalf of the North Bay & Area Community Drug Strategy Committee.

Carried

Page No. 33

The Council enacts By-law 12-09 to amend By-law 11-18, which will approve the amended agreement with DNSSAB to carry out initiatives and training opportunities for existing Mattawa Children and Youth Program Staff.

Carried

Page No. 34

It is recommended that Council authorizes Administration to enter into an agreement with the City of North Bay to take part in the Household Hazardous Waste Program at a cost of approximately \$2,100 for 2012.

Carried

Page No. 35

That Council authorize the Public Works Department to proceed with a request for proposals from engineering consultants for the purpose of carrying out the design and tendering process for the project of rehabilitating Hwy 533 (Main Street) within the Town of Mattawa on the west side of the Mattawa River bridges.

Carried

Page No. 36

That Council authorizes the Staff to proceed with an application to FedNor and NOHFC for funding assistance in the development of land for the purpose of light industrial and commercial job creation opportunities.

Carried

Page No. 37

That the Town of Mattawa authorizes the Administrator/Clerk/Treasurer to represent the Nipissing Area municipalities on the Algonquin Land Claim Municipal Advisory Committee Focus Group. Attendance at meetings, likely in Kingston, will be required and normal travel policy will apply.

Carried

Page No. 38

It is therefore recommended that refreshment vehicles regulated under By-law 92-15 be permitted to locate at Explorer's Point July 26-29, 2012 during Voyageur Days festival as requested by the Mattawa Voyageur Days Committee. Refreshment vehicle operators will be responsible for the following:

- 1) *Obtain all approvals before operating from the North Bay and District Health Unit, Fire Dept. and Building Dept. under sections 6 and 7 of By-Law 92-15.*
- 2) *Notify the By-law Department with all approvals no later than July 23th, 2012 at 5:00 p.m. prior to installation at Explorer's Point.*
- 3) *Be responsible to ensure that the immediate area is cleaned at all times.*
- 4) *Exit Explorer's Point no later than Monday, July 30th, 2012 at 5:00 p.m.*

Fees regulated under section 12 of By-Law 92-15 are exempt for Voyageur Days at Explorer's Point.

Carried

Resolution Number 12-03

Moved by Councillor C. Lacelle

Seconded by Councillor N. Walters

That the Municipal Report Number 636 be adopted.

Carried

7. Committee Reports
8. Questions from the Floor
9. New/Old Business
10. 2/3 (Special Resolutions – not previously circulated)
11. In Camera (Closed) Session – (Resolution Number 12-04)

Resolution Number 12-04

Moved by Councillor L. Perreault

Seconded by Councillor N. Walters

- 2/3 *That this Committee proceed in Camera in order to address a matter pertaining to the subject matter relates to the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act.*

Carried

Resolution Number 12-05

Moved by Councillor P. Dupras

Seconded by Councillor M. L. Arrowsmith

- 2/3 *That the "In Camera" session is completed and the Regular meeting of February 13, 2012 resume at 8:40 p.m.*

Carried

12. Return to Regular Session – N/A

13. Adjournment

The regular meeting of Council Monday, February 13, 2012 adjourned at 8:41 p.m.

Mayor

Clerk

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: JACQUES BEGIN

TITLE: 2012WATERFRONT MARINA RATES

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

At the last Council meeting (February 13, 2012), Page 28 of Resolution Number 12-03 was approved setting the Mattawa Marina rates for the various services offered in 2012. The recommendation included the 2010 rates when it was intended to approve the 2011 rates which had been increased to reflect the required HST charges.

This revised resolution recommends the 2012 Waterfront Marina rates be the same as the 2011 rates.

Recommendation:

CORPORATION OF THE TOWN OF MATTAWA

2012 MATTAWA WATERFRONT MARINA RATES

(705) 744-1475

Docking Fees

Dock Size	30 FT (8)	20 FT (16)	16 FT (24)
SEASONAL	\$550.00	\$440.00	\$220.00
MONTHLY	\$275.00	\$225.00	\$150.00
WEEKLY	\$110.00	\$85.00	\$60.00
OVERNIGHT	\$25.00	\$20.00	\$15.00
NOTE — Fees include tax and use of shower facilities*			

SEWAGE PUMP-OUTS

\$20.00 PER TANK INCLUDING TAX

LAUNCH RAMP

\$5.00 PER DAY INCLUDING TAX

\$50.00 PER SEASON INCLUDING TAX

SHORE POWER

\$15.00 PER DAY INCLUDING TAX

\$50.00 PER WEEK INCLUDING TAX

\$75.00 PER MONTH INCLUDING TAX

\$150.00 PER SEASON INCLUDING TAX

FUEL

Cost +.12

SHOWERS \$5.00

OVERNIGHT PARKING

\$5.00 (NOTE — no parking week of Voyageur Days)

Respectfully submitted

Councillor N. Walters

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: RECREATION, TOURISM & SPECIAL PROJECTS

CHAIRPERSON: COUNCILLOR N. WALTERS

DEPT. HEAD: JACQUES BEGIN

TITLE: FESTIVALS AND EVENTS CONFERENCE

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

Festivals and Events Ontario annual conference will be held in Niagara Falls March 1 - 3, 2012. Mattawa Voyageur Days/Town of Mattawa is a long standing member of this provincial organization. Jacques Begin will be attending on behalf of the Town of Mattawa and Mattawa Voyageur Days.

There are some excellent sessions and good training opportunities for Marion Pellerin - Mattawa Children and Youth Program. Marion is also responsible to organize a number of special events throughout the year and the YouthFest held in August. FEO would be a very good educational experience for Marion and beneficial to what the Town of Mattawa is trying to accomplish in addressing and providing alternatives to risky behaviors such as drugs and alcohol.

The cost of the conference is approximately \$1,000.00 which includes accommodations & registration plus travel. This cost will be recovered from the DNSSAB funding.

Recommendation:

It is therefore recommended that Marion Pellerin attend the Festivals and Events Ontario Conference in Niagara Falls Ontario March 1-3, 2012. The total cost will be approximately \$1,000.00 plus travel.

Respectfully submitted
Councillor N. Walters

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FIRE DEPARTMENT

CHAIRPERSON: COUNCILLOR M. L. ARROWSMITH

DEPT. HEAD: FIRE CHIEF CHAD BELANGER

TITLE: ESSENTIALS OF MUNICIPAL FIRE PROTECTION CONFERENCE

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

In March of this year the Ontario Fire Marshal will be holding a seminar in South River entitled Essentials of Municipal Fire Protection. This one day session outlines The Fire Chief's role as well as Council's involvement in Fire Department issues.

It was mentioned at the last council meeting that The Fire Chief, Deputy Chief and I wish to attend this session.

Recommendation:

I therefore recommend that the Fire Chief, Deputy Chief and I attend this one day seminar. Since it is out of town normal travel policy will apply.

Respectfully recommended

Councillor M. L. Arrowsmith

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FIRE DEPARTMENT

CHAIRPERSON: COUNCILLOR M. L. ARROWSMITH

DEPT. HEAD: FIRE CHIEF CHAD BELANGER

TITLE: PURCHASE OF TWO EXPOSURE SUITS FOR FIRE DEPT.

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

In December of last year, Council approved an amendment to the “Establishing and Regulating a Fire Department By-law”, (By-law 11-26, Page 188 of Resolution Number 11-35) which added Open Water and Ice Rescue to our list of services. Most of the rescue equipment has been purchased and training is booked for March 25th and 26th of this year.

The final equipment we require in order to complete the open water and ice rescue training are two exposure suits. As you are aware we now have two but two more are required in order to adhere to the Ontario Fire Marshal’s directive on Rescue guidelines. The purchase of these suits would be from the Fire Department’s equipment budget.

Recommendation:

It is therefore recommend that the Town of Mattawa purchase two Mustang exposure suits at a cost of \$830 each plus applicable taxes.

Respectfully recommended

Councillor M. L. Arrowsmith

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FIRE DEPARTMENT

CHAIRPERSON: COUNCILLOR M. L. ARROWSMITH

DEPT. HEAD: FIRE CHIEF CHAD BELANGER

TITLE: NORTHEASTERN FIRE EDUCATION CONFERENCE

Draft By-Law

Item

Policy Recommendation

Mayor D. Backer and Members of Council:

The Northeastern Fire Education Conference is being held March 30th, March 31st and April 1st, 2012. As you are aware this conference deals with all aspects of effectively maintaining a Fire Department and deals with administration, training, volunteer retention and fire prevention.

Fire Chief Belanger, Deputy Chief Dupras and I would like to attend this year as we have for the last 8 years. The cost for the Fire Chief and Deputy Chief would be approximately \$1350.00 (\$295.00 for registration, \$600.00 for the 3 days in lieu of wages, and \$150.00 for travel). Since the conference is out of town we are also requesting to purchase banquet tickets for the Fire Chief and Deputy Chief's wives. The cost for a Councillor to attend is \$295.00 for registration and \$300.00 for the Councillor per diem. Normal travel policy applies.

Recommendation:

It is therefore recommend that the Fire Chief, Deputy Chief and myself as the Fire Department Chairperson attend the annual Northeastern Fire Education Conference in North Bay on March 30th, March 31st and April 1st, 2012 as per the above report. Normal travel policy will apply.

Respectfully submitted

Councillor M. L. Arrowsmith

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: FINANCE

CHAIRPERSON: COUNCILLOR C. LACELLE

DEPT. HEAD: WAYNE P. BELTER

TITLE: 2012 WATER AND SEWER RATES BY-LAW

X Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

Water rate increases for 2012 have been reviewed in light of the Water Department's past year's activity and planned work this year.

Mattawa's water supply has been and is safe and pure and is produced at a relatively low cost compared to other municipalities. However, the Walkerton event, more than ten years ago has required all municipal water systems to meet increased minimum Provincial standards. Mattawa's improvements through this process were identified and OSTAR 1 major program upgrades have been completed and improvements are ongoing.

Three of our more recent large water and sewer infrastructure improvements included the Pine Street water and sewer reconstruction project which cost more than \$700,000.00 with the municipality's share being \$237,000.00. We also completed the Mattawan Street water project accommodating the new Hospital which cost the municipality \$320,000.00 and we also constructed a new water line under the Mattawa River Bridge at a cost of \$185,000.00.

In 2011 the Highway 17 Infrastructure Sewer and Water project was completed and Mattawa's 1/3 share of the cost is more than 1.5 million, which when finalized will be debentured at a cost expected to be about \$110,000.00 per year for fifteen years.

In addition our main water pump experienced a complete failure this past summer and you will recall there was a critical week of water restrictions and with emergency repairs we were able to avert a major emergency situation. \$50,000.00 was then spent replacing the pump and we are currently in the process of replacing two sewer pumps at the Dufoe Park pumping station which is estimated to cost \$40,000.00.

These projects are in addition to regular increases in hydro, insurance, wages, and our aging water and sewer system is demanding more and more attention. We are also ready to re-apply for

infrastructure funding through the OSWAP 3 program for water improvements in Rosemount, for the third time if the program is re-released by the Federal Government. The program is currently under review and its unknown if the third phase will materialize. This is a brief summary of the previous year's activity in our Water and Sewer Department and the responsibility and management of this Department is obviously rather complicated and critical to the long range success of our community.

Municipal water and sewer revenues in 2011 were approximately \$730,000.00. For the past six years when Council reviewed our water rate levy the increase was 7.9%, 9.4%, 9.0%, 4.5%, 4.5% and 4.5% last year. The Public Works Department is expecting to be busy again this year and the cost to operate will be considerable.

Council weighed all these requirements in light of the present economic difficulties in the area, held a public meeting on February 13, 2012 for public input with three people in attendance, and our needs were discussed. A 4.5% increase seems reasonable based on the facts surrounding the need for water and sewer improvements and the projected costs associated with operations and the new long term debt. It should be noted a higher rate could be justified with the Highway 17 project costs and the potential Valley project cost in addition to full cost recovery being a Provincial requirement, however for this year, especially faced with the area's economic conditions, pressure to keep the rate lower was strongly considered.

A 4.5% increase translates into an increase of approximately \$33.00 on an average yearly water bill, which also includes the sewer surcharge. An average water bill for 2012 will be approximately \$760.00 which is about \$2.08 per day for an average residence in the Town of Mattawa to basically have an unlimited safe supply of water and the ability to use the sewer system. This is a great service for an extremely reasonable cost when compared to other utility costs.

The fire suppression fixture flat rates of \$125.00 per year for a residential sprinkler system and \$250.00 per year flat rate for commercial, institutional and multi-residential units will continue at the flat rate previously established. It is also noted the policy of transferring existing water arrears to the tax bills has now been implemented and certain administration charges associated with the process are included in the Water rates By-law.

Recommendation:

That the Town of Mattawa adopt By-Law 12-10 which increases the water rate for flat rate water users and water users on meters by 4.5% for 2012 in order to maintain our water and sewer system. An average water bill will increase by approximately \$33.00 to approximately \$760.00.

Respectfully submitted

Councillor C. Lacelle

**CORPORATION OF THE TOWN OF MATTAWA
BY-LAW NUMBER 12-10**

BEING a By-law to establish water rates for 2012.

WHEREAS the Municipal Act provides for municipalities to charge a service rate for the continuance, operation, repair and maintenance of the water and sewer systems.

WHEREAS due to Bill 175 and Bill 195 and escalating costs of maintenance and improvements to the water and sewer system, and the need to fund various water improvement projects it is necessary to increase the annual water rate in 2012 to all consumers receiving water through the municipal water system, whether on flat or meter rates including non-residents.

AND THEREFORE the Council of the Town of Mattawa enacts as follows:

1. That the annual rate for all consumers of water is hereby increased by 4.5%. The consumption rate based on gallonage for metered residents and non-residents will increase accordingly.
2. This increase is effective as of January 1, 2012.
3. A flat rate of \$125.00 per year will be added to a residential water bill if incorporating a fire suppression sprinkler system in addition to the normal charges. A \$250.00 per year flat rate will be added to commercial, institutional and multi-residences incorporating a sprinkler system in addition to normal charges, which was established in 2010.
4. Water bills will be processed and due in March and August 2012. The metered consumers' water billings remain quarterly and will be due in March, May, August, and November 2012.
5. "The Clerk, upon notice from the Treasurer of the amounts due and the person by whom it is due and the lands upon which the supply of water and / or sewer services were supplied, or upon which any work was done in connection with the supply of water or sewer services shall enter any unpaid amounts for such service or work upon the Tax Collector's roll and be collected in the same manner and with the same priority as municipal real property taxes.
6. An administration/transfer fee of \$50.00 will apply to this action in accordance with the appropriate municipal policy approved by Council governing how this activity is exercised."
7. A Fee of \$30.00 will be charged for Water Certificates, a service charge of \$40.00 will be applied to any returned payments/per item and also a \$5.00 fee will be applied for a printed copy of water information (statement of account) per property. A fee of \$20.00 shall be charged for research on water information per account.

READ, PASSED AND ADOPTED this _____ day of _____ 2012.

Mayor

Clerk